

CHECKLIST

PRE-SETTLEMENT INSPECTION

INTERIOR

- Check all surfaces for damage
- Check taps work
- Check toilets work (flush with toilet paper)
- Look for signs of new water damage
- Check electrical sockets and electrical systems
- Check the keys are available
- Check that dryers are properly vented and that washing machines drain
- Check that the ventilator fans work
- Double check that all heating, air conditioning, HVAC and ventilation systems work
- Check hot water cylinder for leaks
- Check that doors and windows work
- Check security or alarm systems work
- Check oven hobs and/or gas burners work

EXTERIOR

- Check that the cladding is in good condition
- Inspect fences
- Check exterior drains
- Check piles and floor insulation
- Check retaining walls for sagging or cracks

ADDITIONAL THINGS TO CHECK

- Check any appliances that are included in the agreement work
- Check all the belongings of the vendor or previous occupants are gone
- Check the vendor has carried out any maintenance or repairs as agreed
- If there has been an earthquake, flood or other natural disaster carefully check that no damage has occurred since the agreement was signed